SCRUTINY COMMITTEE 13 APRIL 2015:

PERFORMANCE AND RISK FOR THE FIRST THREE QUARTERS OF 2014-15

Cabinet Member Cllr Clive Eginton

Responsible Officer Head of Communities & Governance

Reason for Report: To provide Members with an update on performance against the corporate plan and local service targets for 2014/15 as well as providing an update on any key business risks.

RECOMMENDATION: That the Committee reviews the Performance Indicators and Risks that are outlined in this report and feeds back any areas of concern to Cabinet.

Relationship to Corporate Plan: Corporate Plan priorities and targets are effectively maintained through the use of appropriate performance indicators and regular monitoring.

Financial Implications: None identified

Legal Implications: None

Risk Assessment: If performance is not monitored we may fail to meet our corporate and local service plan targets or to take appropriate corrective action where necessary. If key business risks are not identified and monitored they cannot be mitigated effectively.

1.0 Introduction

- 1.1 Appendices 1-6 provide Members with details of performance against the Corporate Plan and local service targets for the 2014/15 financial year.
- 1.2 Appendix 7 shows the higher impact risks from the Corporate Risk Register. This includes operational and Health and Safety risks where the score meets the criteria for inclusion

2.0 Performance

Managing the Environment Portfolio - Appendix 1

- 2.1 Performance is below target this quarter. The missed collections logged are now restored to normal low levels.
- 2.2 Where benchmarking information is available for the previous year it is included.

Decent and affordable Homes Portfolio - Appendix 2

- 2.3 All Repairs PIs remain either at or above target for the year meaning that performance continues to be good. There were 4 properties without a valid gas certificate at the end of December; all had appointments for the service to be carried out.
- 2.4 Rent Collection performance is also very good with both PIs above target.
- 2.5 141 homes were non- decent at the end of December, a third without access. (As at end of February all are decent except 82 without access.)

Community Well Being Portfolio - Appendix 3

- 2.6 In quarter 3 the number of empty shops for Crediton has stayed on target, Tiverton has 1 less empty shop this quarter and is above target but Cullompton has 2 more and is below target.
- 2.7 The Leisure performance is slightly below target but has improved over the course of the year.

Planning and Regeneration Portfolio - Appendix 4

2.8 The Planning performance is taken from the last report to Planning Committee.

Working Environment Portfolio - Appendix 5

2.9 The performance regarding complaints is below target; the CRM upgrade will improve the monitoring process and be accompanied by refresher training for staff. Other PIs are above target except working days lost due to sickness. The Health & Safety Committee continues to monitor the statistics for any trends which need attention.

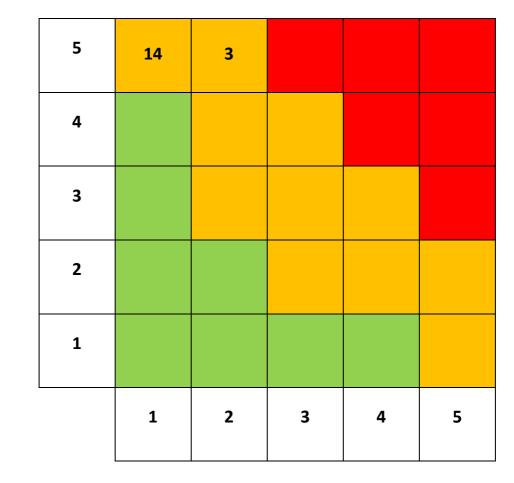
Finance Portfolio - Appendix 6

2.10 All Pls are above target.

3.0 Risk

- 3.1 The Corporate risk register is reviewed by Management Team (MT) and updated quarterly. Risk reports to Audit Committee, Cabinet and Scrutiny continue to include risks with a total score of 15 or more and all those with an impact score of 5. (Appendix 7)
- 3.2 The Waste and Transport Manager is in the process of reviewing all the risk assessments for his entire area of responsibility. Operational risk assessments will be job specific and flow through to safe systems of work. These are not yet completed.

3.3 The profile of these risks for this quarter is:



Likelihood

4.0 Conclusion and Recommendation

4.1 That the Cabinet reviews the performance indicators and any risks that are outlined in this report and feeds back any areas of concern.

Contact for more Information: Amy Tregellas, Head of Communities & Governance ext 4246

Circulation of the Report: Management Team and Cabinet Member

MTE PDG Performance Report - Appendix 1

Quarterly report for 2014-2015
No headings
For Environment - CIIr Neal Davey Portfolio
For MDDC - Services

Filtered by Performance Status: Exclude PI Status: Data not due, Not calculable

Key to Performance Status:

		. to y to a continuous			
Performance No Data	Well below target	Below target	On target	Above target	Well above target

	rmance In	dicators							
Status	Quartile	Title	Prev Year End	Annual Target	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 Ac
Well below target	2014- 2015 No Data Available	Increase Dry Recycling Rate to 20% by 2015	14.89%	20.00%	20.00% (3/4)	13.46%	14.13%	14.71%	
<u>Manage</u>	ement Notes	<u>:</u>							
Below target	2012- 2013 Best Performing District Councils	Residual household waste per head	482.3	455.0	341.3 (3/4)	115.8	223.7	348.8	
Manage (Quarte	ement Notes	<u>:</u>							
Currentl	lv waiting for	figures to be verified by Wa	ste Data Flow at D	OCC.					
	.,								
(AW)									
Below target	2012- 2013 Above Median District Councils	% of Household Waste Reuse, Recycled and Composted	46.7%	50.0%	50.0% (3/4)	50.5%	51.6%	49.2%	
Manage (Quarte	ement Notes r 3)	<u>.</u>							
Currentl	ly waiting for	figures to be verified by Wa	ste Data Flow at D	OCC.					
(AW)									
No Target	2014- 2015 No Data Available	Number of Missed Collections logged per Quarter (refuse and organic waste)	661			1,190	1,542	1,682	
Manage	ement Notes	<u>:</u>							
No	2014- 2015 No Data	Number of Missed Collections logged per Quarter (Recycling)	652			719	976	1,056	
Target	Available								

25/02/2015

DAH PDG Performance Report - Appendix 2

Quarterly report for 2014-2015 No headings For Decent and Affordable Homes - Cllr Ray Stanley Portfolio For MDDC - Services

Filtered by Performance Status: Exclude PI Status: Data not due, Not calculable

Key to Performance Status:

Performance No Data Indicators:	Well below target	Below target	On target	Above target	Well above target
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Dorfo	rmance Indicators							
		D V F I	A	O T	04.4-4	00.4-4	00.4-4	04.4-
Status	Title	Prev Year End	Annual Target	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 Ac
Well below target	Deliver 15 homes per year by bringing Empty Houses into use	16	15	11 (3/4)	2	6	8	
Manage	ement Notes:							
Well below target	Number of affordable homes delivered (gross)	68	80	60 (3/4)	1	5	21	
Manage	ement Notes:	,	'	'	<u>'</u>	'	'	
On target	% Emergency Repairs Completed on Time	99.74%	100.00%	100.00% (9/12)	100.00%	100.00%	100.00%	
Manage	ement Notes:							
On target	% Urgent Repairs Completed on Time	100.00%	100.00%	100.00% (9/12)	100.00%	100.00%	100.00%	
Manage	ement Notes:							
On target	% Routine Repairs Completed on Time	99.96%	100.00%	100.00% (9/12)	100.00%	100.00%	100.00%	
Manage	ement Notes:							
Above target	% Repairs Completed at First Visit	99.86%	99.90%	99.90% (9/12)	100.00%	100.00%	99.93%	
Manage	ement Notes:	,						
Above target	Ratio of expenditure between planned and responsive repairs	76.24	70.30	70.30 (3/4)	53.46	57.43	71.29	
Manage	ement Notes:							
Above target	Rent Collected as a Proportion of Rent Owed	100.66%	100.50%	100.50% (9/12)	98.09%	100.62%	100.83%	
Manage	ement Notes:							
Well above target	Rent Arrears as a Proportion of Annual Rent Debit	0.72%	1.00%	1.00% (9/12)	1.11%	1.00%	0.83%	
Manage	ement Notes:							
Below target	% Decent Council Homes	83.45%	100.00%	100.00% (9/12)	81.55%	89.20%	95.39%	
Manage	ement Notes:							
Below target	% Properties With a Valid Gas Safety	100.00%	100.00%	100.00% (9/12)	99.91%	99.72%	99.81%	
3								

DAH	PDG Performance	e Report - A	ppendix 2					
Perfor	rmance Indicators							
Status	Title	Prev Year End	Annual Target	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act
	Certificate							
Manage	ement Notes:							
Above target	Average Days to Re-Let Local Authority Housing	19.9days	17.0days	17.0days (9/12)	21.0days	22.6days	15.3days	
Manage	ement Notes:							
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CWB PDG Performance Report - Appendix 3

Quarterly report for 2014-2015 No headings For Community Well-Being - Clir Colin Slade Portfolio For MDDC - Services

Filtered by Performance Status: Exclude PI Status: Data not due, Not calculable

	nce No Data	Well below target	Below target	On target	Above	target	Well above	e target
dicator	S							
CVA/I	DDC Doufous	man Damant I	Namanalise O					
	B PDG Performa	ince Report - <i>F</i>	Appendix 3					
Perto: Status	rmance Indicators Definition	Prev Year End	Annual Target	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 A
Well	Target is a maximum			20 (3/4)	15	Q2 AC 1	Q3 AC (Q4 A
above target	8.00% empty shop un out of total shop units (as per Planning Use Classes). (TIVERTON)	i <u>ts</u>						
	ement Notes:	'		'	1			
(Quarter	(3)							
October	2014 no. empty units = 1	5 / 244 (September 20	009 = 30 / 245)					
(ZL)								
On	Target is a maximum	of 7	10	10 (3/4)	12	10	10	
target	8.00% empty shop un out of total shop units (as per Planning Use Classes). (CREDITON	its i		10 (0/1)		.0	.0	
Manage	ement Notes:							
(ZL) Below arget	Target is a maximum 15.00% empty shop units out of total shop units (as per Planning Use Classes).	2	14	14 (3/4)	12	13	15	
	(CULLOMPTON)							
	ement Notes:			'				
(Quarter	r 3)							
October	2014 no. empty shop un	its = 15 / 94 (Septembe	er 2009 = 17 / 91)					
	2014 no. empty shop un	its = 15 / 94 (Septembe	er 2009 = 17 / 91)					
(ZL)				97 509/ (2/4)	96 F40/	96 099/	96 F70/	
(ZL) Below	The percentage of Leisure's operational expenditure recovered through customer receipts	88.18%		87.50% (3/4)	86.51%	86.08%	86.57%	
(ZL) Below target	The percentage of Leisure's operational expenditure recovered through customer	88.18%		87.50% (3/4)	86.51%	86.08%	86.57%	
(ZL) Below target	The percentage of Leisure's operational expenditure recovered through customer receipts ement Notes:	88.18% d	87.50%					
(ZL) Below earget	The percentage of Leisure's operational expenditure recovered through customer receipts	88.18% d	87.50%	87.50% (3/4) 95.50% (3/4)	86.51% 94.30%	86.08% 94.90%	86.57% 95.07%	
ZL) Below arget Manage Below arget	The percentage of Leisure's operational expenditure recovered through customer receipts ement Notes: % of Leisure members retained from month	88.18% d	87.50%					

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PLANNING PERFORMANCE 2014-15 QUARTER THREE

1.0 PLANNING PERFORMANCE

Set out below are the Planning Service performance figures for quarter three 1st October to 31st December 2014 of the current financial year together with previous quarters for comparison and the year 13/14 The performance data is published quarterly on the Councils web site at

http://www.middevon.gov.uk/index.aspx?articleid=4026. The performance over the last twelve months is set out below. The last three quarters have seen a significant increase in performance in processing Major, Minor and Other applications and all are currently above central Government targets.

Planning Service Performance	Targ	2013/		2014/15	5	2014
	et	14	Q1	Q2	Q3	/5 ³ / ₄
						year
			Apr-	Jul-	Oct-	to
			Jun	Sep	Dec	date
Major applications determined within 13 weeks	60	37	50	75	57	61
Minor applications determined within 8 weeks	65	54	64	71	68	68
Other applications determined within 8 weeks	80	76	84	77	83	81
Householder applications determined in 8 weeks	85	83	91	82	89	88
Listed Building and Conservation Area Consents	80	71	68	66	77	71
Enforcement Site Visits undertaken within 15 days of complaint receipt	87	89	100	100	80	93
Delegated Decisions	90	93	94	95	96	95
Applications over 13 weeks old without a decision (less than)	<45	53	28	34	30	31
Major applications determined within 13 weeks (over last 2 years)	>40 %	67	57	53	50	64
Determine all applications within 26 weeks (per annum – Government Guarantee)	100	94	94	95	96	97
Building Regulation Applications examined within 3 weeks	95	87	70	92	88	83
Building Regulation Full Plan applications determined in 2 months	95	99	100	99	93	97

Well below target

Performance

Indicators:

No Data

Working Environment Portfolio Performance - Appendix 5

Quarterly report for 2014-2015 No headings

For Working Environment and Support Services - Cllr Brenda Hull Portfolio For MDDC - Services

Filtered by Performance Status: Exclude PI Status: Data not due, Data not entered

Key to Performance Status:	
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On target

Above target

Well above target

Below target

TTOIR	ing Environment F			- ippoint o				
Perforn	nance Indicators							
Status	Title	Prev Year End	Annual Target	Current Target	Q1 Act	Q2 Act	Q3 Act	Q Ac
No Target	Number of phone calls to CF per month	11,929	For Information Only	For Information Only	14,160	13,843	12,877	
Managem	ent Notes:							
Above target	Number of visitors per month < 4,500	4,257	4,500	4,500 (9/12)	4,480	4,397	4,228	
	ent Notes:	I	I					
Above target	Satisfaction with front- line services	80.33%	80.00%	80.00% (3/4)	77.00%	79.50%	81.67%	
	ent Notes:		l					
Not calculable	% complaints acknowledged w/in 3 days	71%	80%	80% (3/4)	43%	44%	45%	
(LR)	de to the crm, makes acknow		, ,	·				
(LR) Well below	% of complaints resolved w/in timescales	vledgement of co	omplaints mandatory v	when the complaint is 90% (3/4)	logged.	69%	74%	
(LR) Well below target Managem (Quarter 3 the upgrad time to con	% of complaints resolved w/in timescales (10 days - 12 weeks) tent Notes:	73%	90%	90% (3/4)	81%			litiona
(LR) Well below target Managem (Quarter 3	% of complaints resolved w/in timescales (10 days - 12 weeks) ent Notes:) de of the CRM will verify data mplete inline with the complaint % Emails received by Customer Services responded to within 5	73%	90%	90% (3/4)	81%			litiona
(LR) Well below target Managem (Quarter 3 the upgrad time to con (LR) Above target	% of complaints resolved w/in timescales (10 days - 12 weeks) ent Notes:) de of the CRM will verify data mplete inline with the complaint % Emails received by Customer Services	73% a for the report is aitns policy.	90% s correct and includes	90% (3/4) as within timescale th	81%	s that have r	required add	litiona
(LR) Well below target Managem (Quarter 3 the upgractime to con (LR) Above target Managem Not	% of complaints resolved w/in timescales (10 days - 12 weeks) tent Notes:) de of the CRM will verify data mplete inline with the complaint % Emails received by Customer Services responded to within 5 days tent Notes: Number of Complaints	73% a for the report is aitns policy.	90% s correct and includes	90% (3/4) as within timescale th	81%	s that have r	required add	litiona
(LR) Well below target Managem (Quarter 3 the upgractime to col (LR) Above target Managem Not calculable	% of complaints resolved w/in timescales (10 days - 12 weeks) tent Notes:) de of the CRM will verify data mplete inline with the complaint % Emails received by Customer Services responded to within 5 days tent Notes: Number of Complaints	73% a for the report is aitns policy.	90% correct and includes	90% (3/4) as within timescale th	81% nose claims 99.0%	99.0%	required add	litiona
(LR) Well below target Managem (Quarter 3 the upgrace time to continue to con	% of complaints resolved win timescales (10 days - 12 weeks) ent Notes:) de of the CRM will verify data mplete inline with the complaint % Emails received by Customer Services responded to within 5 days ent Notes: Number of Complaints	73% a for the report is aitns policy. 99.3%	90% correct and includes	90% (3/4) as within timescale the 95.0% (3/4)	81% nose claims 99.0%	99.0%	required add	litiona
(LR) Well below target Managem (Quarter 3 the upgrad time to cold time to cold the upgrad time to cold t	% of complaints resolved w/in timescales (10 days - 12 weeks) ent Notes:) de of the CRM will verify data mplete inline with the compla % Emails received by Customer Services responded to within 5 days ent Notes: Number of Complaints ent Notes:	73% a for the report is aitns policy. 99.3%	90% correct and includes 95.0%	90% (3/4) as within timescale the 95.0% (3/4)	81% nose claims 99.0%	99.0%	98.0%	litiona

Performance Indicators									
Status	Title	Prev Year End	Annual Target	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act	
below target	to Sickness Absence								
<u>Manage</u> i	ment Notes:								

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Finance Portfolio Performance - Appendix 6

Quarterly report for 2014-2015

No headings
For Finance - Cllr Peter Hare-Scott Portfolio
For MDDC - Services

Key to Performance Status:

Performance No Data Nolocators:	Well below target	Below target	On target	Above target	Well above target
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Perfor	rmance Indicators							
Status	Title	Prev Year End	Annual Target	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 Ac
Data not due	Percentage of Council Tax collected (BVPI 009)	97.56%	98.00%	98.00%	n/a	n/a	n/a	
Manage	ment Notes:							
Data not due	Percentage of NNDR collected (BVPI 010)	98.40%	98.00%	98.00%	n/a	n/a	n/a	
Manage	ment Notes:							
Well above target	% total Council tax collected - monthly	97.56%	98.00%	73.50% (9/12)	29.31%	56.58%	88.95%	
Manage	ment Notes:							
Well above target	% total NNDR collected - monthly	98.40%	98.00%	73.50% (9/12)	29.70%	57.74%	85.02%	
Manage	ment Notes:	'	'	'		'		
Above target	Percentage of Invoices Paid on Time	94.13%	97.50%	97.50% (1/2)	n/a	99.34%	n/a	
	ement Notes: September)							
Six- mor	nthly							
(CY)								
Well above target	Time taken to process Housing Benefit/Council Tax Benefit new claims and change events	8days	14days	14days (3/4)	9days	9days	9days	

09/03/2015

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Report for 2014-2015
Filtered by Flag:Include: * CRR 5+ / 15+
For MDDC - Services
Not Including Risk Child Projects records or Mitigating Action records

Key to Performance Status:

Risks: No Data (0+) High (15+) Medium (5+) Low (1+)

Risk Report Appendix 7

Risk: Asbestos Health risks associated with Asbestos products such as lagging,

ceiling/wall tiles, fire control.

Effects (Impact/Severity):

Causes (Likelihood):

Service: Housing Services

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: Nick Sanderson

Review Note: Following recent events procedures have been scrutinised and recommendations from the HSE are in the process of being implemented.

Risk: Breaches in HR Legislation Failure to keep Council policies up to date, that complement the appropriate legislation

Failure to develop staff knowledge and competence regarding legislation/changes

Effects (Impact/Severity): - The Council could face poor reports from assurance bodies - Failure to meet statutory duties could result in paying penalties, stretching already thin financial resources

- Failure to comply with legislation could lead to legal challenge against individuals or the Council as a whole
- Future legislation changes, their impact on services and the cost of implementing changes to policies, procedures and service delivery

Causes (Likelihood):

Service: Human Resources

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 - Very High Very Low

Head of Service: Jill May

Review Note: The council employs four Chartered Ins of Personnel and Development (CIPD) staff who undertake regular employment law updates. All policies are reviewed on an three year programme which has slipped lately due to pressure of work (reorganisations, consultations and redundancies) however we always prioritise legislative change. Therefore whilst this is a huge risk it is a risk which is managed.

<u>Risk: Breaches of Legislation</u> Breaches of Anti-Money Laundering or Bribery Act both could result in a criminal conviction.

Effects (Impact/Severity):

Causes (Likelihood):

Service: Audit

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: Amy Tregellas

Review Note:

Risk: Chemicals Staff using chemicals incorrectly.

Effects (Impact/Severity):

Causes (Likelihood):

Service: Leisure Services

Current Status: Current Risk Severity: 5 - Very Current Risk Likelihood: 2 -

Medium (10) High Low

Head of Service: Jill May

Review Note:

Risk: Council Finances - Banking Arrangements Problems with banks and online services may affect ability to access funds when we need to or receive / process payments on a timely basis

Effects (Impact/Severity): Unable to promptly pay suppliers or treasury commitments **Causes (Likelihood):** ICT systems down at Council or Bank so impossible to review cash position or make urgent payments

Service: Financial Services

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: Andrew Cawdron, Andrew Jarrett

Review Note:

<u>Risk: Council Finances - Investments</u> Failure to invest in the Council's funds in an efficient and effective manner may cause potential of a loss of monies invested

Effects (Impact/Severity): • Could result in cash flow loss of up to £3M

Causes (Likelihood): • Future banking collapses

Service: Financial Services

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: Andrew Cawdron, Andrew Jarrett

Review Note:

<u>Risk: Council Finances - Treasury Management</u> Failure to comply with the CIPFA Code of Practice on Treasury Management /local authority accounting would be a breach in statutory duty

Effects (Impact/Severity):

Causes (Likelihood):

Service: Financial Services

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: Andrew Cawdron, Andrew Jarrett

Review Note:

<u>Risk: Digital transformation - Local Plan</u> Jeaopardisation of the Local plan comsultation timetable due to problems with the website

Effects (Impact/Severity):

Causes (Likelihood):

Service: Management Team

Current Status: Current Risk Severity: 5 - Very Current Risk Likelihood: 2 -

Medium (10) High Low

Head of Service: Jonathan Guscott, Liz Reeves

Review Note:

Risk: Digital Transformation - No Website The complete failure of the Council website

Effects (Impact/Severity):

Causes (Likelihood):

Service: Management Team

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: Christina Cross, Liz Reeves

Review Note: the security patch has been successfully applied to Goss.

<u>Risk: Document Retention</u> If documents fail to be retained for the statutory period then we may face financial penalties

Effects (Impact/Severity): • The Council may be disadvantaged in taking or defending legal action if prime documents are not retained;

- Performance statistics cannot be verified;
- The external auditor may not be able to verify the Council's final accounts and subsidy may be lost.
- Mismanagement of burial records

Causes (Likelihood): • "Data debris" cluttering system and storage space

Service: Management Team

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: Christina Cross
Review Note: no change to policy

<u>Risk: Failure to comply with card security standards</u> As an organisation we need to comply with the requirements of TrustWave to be authorised as card payment processors.

Effects (Impact/Severity):

Causes (Likelihood):

Service: Management Team

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: Christina Cross Review Note: Policy now in place

<u>Risk: Fire and Explosion</u> Risks associated with storage of combustible materials, fuels and flammable substances and sources of ignition, as well as emergency procedures (existence, display and knowledge of), accessibility (or obstruction) of emergency exits and walkways to. Also, risks associated with use of fire extinguishers, having correct type in location, in date and trained operatives on site.

Effects (Impact/Severity): Very High (5) – Although the risk is low, a fire in the server or storage room could potentially cause loss of life, have serious financial implications and severely impact the councils ability to provide services due to loss of IT infrastructure.

Causes (Likelihood): Very Low (1) – The likelihood of a fire within ICT is extremely low. No quantities of combustible materials are stored within the work area. There is easy access to the emergency exit and all staff have received fire awareness training.

Service: I C T

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: Christina Cross

Review Note: we had an incident 7 pm Tuesday evening and our heat sensors and

recovery team worked all as it should and problem averted

<u>Risk: Information Security</u> Inadequate Information Security could lead to breaches of confidential information, damaged or corrupted data and ultimately Denial of Service. The council fails to have an effective information strategy in place.

Risk of monetary penalties and fines, and legal action by affected parties

Effects (Impact/Severity):

Causes (Likelihood):

Service: I C T

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: Christina Cross

Review Note: no changes since last risk review. Users are aware and regularly reminded

Risk: Legionella Legionella

Effects (Impact/Severity):

Causes (Likelihood):

Service: Leisure Services

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: Jill May

Review Note:

Risk: Lifeguard Training Poor quality training. Improper use of rescue equipment

Effects (Impact/Severity):

Causes (Likelihood):

Service: Leisure Services

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: Jill May

Review Note:

Risk: Plant Rooms plant rooms

Effects (Impact/Severity):

Causes (Likelihood):

Service: Leisure Services

Current Status: Current Risk Severity: 5 - Current Risk Likelihood: 1 -

Medium (5) Very High Very Low

Head of Service: None

Review Note:

<u>Risk: Waste Collection - Health and Safety</u> Inadequate training with regards to Manual Handling and workplace hazards (eg contact with broken glass) could result in Health and Safety risks

Effects (Impact/Severity):

Causes (Likelihood): - Increasing demand and service costs due to increasing population, consumer society and an increasing amount of waste

Service: Street Scene Services

Current Status: Current Risk Severity: 5 - Very Current Risk Likelihood: 2 -

Medium (10) High Low

Head of Service: None

Review Note:

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Yandle March 11, 2015 14:58